

VSEPS Annual Scientific Conference 2024 Frequently Asked Questions

Dates: June 7 – 8, 2024

Friday, June 7:

Lunch on your own

Registration: 1:30pm

Scientific Session: 2pm – 5pm

Reception: 5pm – 6pm

Dinner: On your own

Saturday, June 8

Continental Breakfast, Exhibits: 7am

Registration: 7:30am

Scientific Session: 8:00am

Coffee break/exhibits: 10:15 – 10:45am

Scientific Session: 10:45 – 12:40pm

Boxed lunches, VSEPS Elections

Scientific Session: 12:55 – 2:00pm

Meeting Ends: 2:00pm

Meeting Venue: Hilton Richmond Downtown Hotel: 501 E. Broad Street, Richmond, VA

- Registration, Posters: River City Pre-Function Area
- Exhibitors – Salons B & C
- Doctors will meet in the Miller Room
- VSOMP will meet in the Miller Room and Rhoads Room
- Friday Reception, Saturday Breakfast, Coffee Break with Exhibitors – Salons B & C

Meeting Dress for Conference: Business casual

- *Wear layers, bring a sweater – meeting rooms are usually cold*

Friday Evening Reception: Please attend the reception from 5pm – 6pm at the Hilton Hotel.

- All are welcome
- Enjoy some beverages and appetizers
- Meet the new ophthalmology department chairs, Dr. Daly (VCU) and Dr. Jun (UVA)
- Catch up with your colleagues
- Be sure to thank the vendors – we could not do this without their support

Friday Lunch and Dinner: On your own

Parking:

Hotel onsite valet park (\$40), with in/out privileges, on first come basis.

Three city-run parking lots adjacent to hotel

- Self-serve kiosks or use [parking apps](#)
 - Intersection of [E. Broad and 5th Streets](#)
 - Intersection of E. Broad and 6th Streets
 - Intersection of E. Grace and 6th Streets
- Public parking at Richmond Convention Center, across from/behind Richmond Marriott, 500 E. Broad St. (<https://www.richmondcenter.com/directions>)
 - Marriott Parking Deck entrance can be found at 500 East Broad Street. Rates are posted at the entry, and vary depending on the visit duration
 - Fourth and Broad Streets: Surface lots

Public Transit:

GRTC Pulse rapid transit service - closest stop is Convention Center: <https://ridegrtc.com/brt/pulse-stations/>

Oral Presentations:

- Please email presentation to ccannaday@vaeyemd.org by 5pm on June 5
- Bring your presentation on a flash drive to meeting
- Check in with AV rep in Miller Meeting Room, preload and test your presentation, no later than during break prior to session in which you are presenting
 - Before Friday 2pm session starts
 - Sat 7am breakfast before 8am session starts
 - Sat 10:15 am coffee break
 - Sat 12:45pm lunch

Handouts: We usually prepare handouts from your PowerPoint slides to share as notes with attendees. ***Please let us know if you DO NOT WANT US to share handouts.***

Poster Presentations:

- Post posters in River City Pre-function Area on Friday, June 7, from 1pm – 2pm.
- First come, first choice of display boards
- Please use both sides of the boards
- Push pins will be provided
- Staff your poster during breakfast and breaks
- Remove posters after the Saturday, 10:45am coffee break
- All posters must be removed by 12pm
- ***VSEPS and hotel staff are not responsible for lost or damaged posters***

Meeting Registration:

- Please make sure you are registered for the meeting.
- Register online at www.vaeyemd.org
- Can pay online or print invoice to pay by check
- Contact ccannaday@vaeyemd.org for assistance or questions.